

ST. XAVIER'S UNIVERSITY, KOLKATA
ADMISSION - 2025
SECOND PROVISIONAL SELECTION LIST (ADDITIONAL)
B.A. IN MASS COMMUNICATION (4-YEAR HONS.)

[THE PROVISIONAL / FINAL ADMISSION IS SUBJECT TO THE FULFILLMENT OF ALL THE ELIGIBILITY CRITERIA AND NORMS AS MENTIONED DURING ADMISSION ANNOUNCEMENTS. THIS SELECTION IS BASED ON THE DETAILS PROVIDED BY THE CANDIDATE IN THE APPLICATION. AT THE TIME OF VERIFICATION OF DOCUMENTS OR AT LATER STAGE IF IT IS FOUND THAT THE CANDIDATE HAS PROVIDED ANY WRONG INFORMATION OR FALSE DOCUMENT/S OR DOES NOT QUALIFY AS PER THE ELIGIBILITY CRITERIA, THE CANDIDATE WILL NOT BE ELIGIBLE FOR ADMISSION / ADMISSION WILL BE CANCELLED.]

Registration Code	Application Code	Name	Reporting Date & Time		Registration Code	Application Code	Name	Reporting Date & Time
REGN002348	BMCU00025	SHREYASHI DEY	07.07.2025 1.30 PM		REGN006845	BMCU00231	AYMAN ALI	07.07.2025 1.30 PM
REGN004513	BMCU00119	NANDINI PANDEY			REGN006992	BMCU00239	AHANA DUTTA	
REGN004850	BMCU00140	PRATYUSH CHOWDHURY			REGN007000	BMCU00241	SAMRAGGEE BISWAS	
REGN005193	BMCU00154	SHRISTI SRIVASTAVA			REGN006915	BMCU00242	ANKUR BANERJEE	
REGN005804	BMCU00190	KAULIN DAS			REGN007330	BMCU00254	ASMI DAS DEB	
REGN006261	BMCU00204	BIDIPTO GUHA			REGN007679	BMCU00266	SANJOY TAMANG	

Please read the admission guidelines available with this list for admission.

ADMISSION PROCEDURES:

- The candidate is required to come to the university physically for admission. Foreign candidate (if any) is requested to contact us at admission.as@sxuk.edu.in for additional procedures before the admission.
- At the time of verification of documents if it is found that the candidate has provided any wrong information or false document/s or does not qualify as per the eligibility criteria, the candidate will not be eligible for admission.

Payment of Fees:

- The selected candidate is required to make the fee payment [The Admission Fee + Fee for Semester I + Security Deposit(refundable)] within the specified time for the purpose of admission, failing which, he/she will not be eligible for admission.
- After making the payment (online /other payment mode) the candidate needs to take print out of the system generated payment receipt. For online payment the receipt will be generated instantly and for other payment modes the receipt will be generated after realization of the payment (usually three working days after making the payment).

The Fee Payment Procedures are elaborated below.

- **Last Date of Fee Payment (Online): 03.07.2025, 5 PM (Thursday)**
- **Last Date of Challan Generation for DD/NEFT/RTGS/CASH Payment at the specified bank counters: 02.07.2025 (Wednesday)**
- **Last Date of DD/NEFT/RTGS/CASH Payment at the specified bank counters: 03.07.2025, 5 PM (Thursday)**

If the payment is not updated in real time (broken transaction) the payment may be reflected after 3 working days. Usually, the bank takes 2-3 working days for the settlement of payments.

Fee Payment Process: For payment, the following steps are to be followed:

- 1. Candidates are required to go to the link "<https://sxuk.org/Signup.aspx>" and use the credentials which were used at the time of online application (Registration Number & Password).
- 2. Fee Payment link will appear for selected Candidates only after they login. Candidates can also directly click on the "Admission & Semester Fee" link from the menu bar.
- 3. Fee Amount will appear under the link and candidates need to proceed by clicking the button "Proceed".
- 4. The next page will display the total payable amount along with the options to pay through the following Gateways (i) Billdesk, (ii) ICICI Bank (iii) Axis Bank & (iv) HDFC Bank
- 5. Candidates may pay through Credit Card/Debit Card/Net Banking of any bank by selecting any one of the Payment Gateway (i) Billdesk, (ii) ICICI Bank, (iii) Axis Bank (iv) HDFC Bank to make the Payment.
- 6. Candidates willing to pay through DD/NEFT/RTGS may proceed with the ICICI Bank Payment Mode or Axis Bank Payment Mode. On selecting any of the options from DD/NEFT/RTGS, candidate is required to generate the challan and proceed further.
- 7. In case of DD, please ensure that the amount mentioned in DD must have an **additional amount of Rs. 20 (for ICICI Bank)/ Rs. 24 (for Axis Bank)** and the date in Challan must be same as mentioned in the DD. After the generation of the challan, you are required to deposit the DD along with the Challan in any ICICI / Axis Bank Branch respectively.
- 8. In case of NEFT/RTGS you are required to generate the Payment Challan from the option provided and visit your Bank/Branch for processing the Payment.
- 9. In case of CASH Payment you are required to generate the Payment Challan from Axis Bank and deposit the same in nearest Axis Bank Branch.
- 10. UPI payment option is available under HDFC & ICICI Payment gateways.
- **For all transactions BANK CHARGES MAY APPLY. [CLICK FOR DETAILS.](#)**
- Cheque Payments are not allowed.
- In case of any transaction related issue or admission related query, you may call at **033-66249881/7044345040 (10.00 AM to 5.00 PM)** or mail us at "admission.as@sxuk.edu.in"

Fees to be paid:

Course	Admission fee (One Time)	Fee for Semester I	Security Deposit (One Time) [Refundable]	Total
B.A. IN MASS COMMUNICATION (4-YEAR HONS.)	30,000.00	73,700.00	5,000.00	108,700.00

DOCUMENT VERIFICATION AND ADMISSION:

- The selected candidates are required to visit the university campus for admission as per the schedule, with the required documents listed below. Candidates are required to carry the Final Board/Council (Plus Two Level) Marksheets (Original) for the admission, subject to the fulfilment of minimum eligibility criteria as mentioned in the admission notification the admission will be granted.* The Digi locker or downloaded copy of the marksheets may be accepted for provisional admission only if it is duly

attested and stamped by the Principal / Headmaster / Headmistress of the school. However, the original physical copy will be required to be produced on or before 7th July 2025 (if not available during the document verification procedure) failing which the admission is liable to be cancelled.

LIST OF “SUBJECTS MUST NOT BE INCLUDED”

Agriculture	All Dance Courses	All Music Courses	All Shorthand Courses
All Typographic Courses	All Vocational Courses & Skill Subjects/ Modules	Art/Fine Arts	Electricity/Electrical Courses
Environmental Studies/Science/Education	Fashion Studies	Floriculture	Fabric Study
Fashion Designing	Heritage Craft	Home Science	Gen. Foundation Course
Health Education	Salesmanship	Security	Painting
Physical Education	Classical Languages	Modern Foreign Languages	SUPW
Work Experience/Education	KNOW TRAD & PRAC.	OFFCE PROC.& PRAC.	SECY.PRAC & ACCNTG
OFF. COMMUNICATION			

***The selected candidates are required to visit the university campus for admission/provisional admission as per the schedule, with the required documents listed below. However, they must fulfill the minimum requirements of subjects [English + Any three subjects (excluding subjects which must not be included in best 4)] and also fulfil the minimum marks requirement (45%) in aggregate (Best 4) and secured minimum passing marks (as per the norms of the respective board) in each subject which are taken into consideration as best 4 subjects/aggregate calculation.**

Documents to be brought at the time of Provisional/Final Admission (Original and a set of Photocopies):

1. Payment receipt/s for fees (can be downloaded after the completion of payment from the portal)
2. The Acknowledgement Slip and Bank/Online payment receipt for Application (₹1,000).
3. Class XII Admit Card (having list of subject names)
4. Marksheets and Certificates of class X and XII (if already published).
5. **The Digi locker or downloaded copy of the marksheets may be accepted for provisional admission only if it is duly attested and stamped by the Principal / Headmaster / Headmistress of the school. However, the original physical copy will be required to be produced on or before 7th July 2025 (if not available during the document verification procedure) failing which the admission is liable to be cancelled, till the time admission will remain provisional.**
6. Date of Birth Proof (Class X Admit card /Marksheet).
7. Proof of permanent address (Electricity bill/Tel. bill/Voter's ID Card/Aadhaar Card etc.)
8. Govt. approved certificate for PWD candidate/s.
9. SC/ST Certificate for SC/ST Candidate.
10. Baptism Certificate for Christian students.
11. AIU Equivalence Certificate if Plus 2 (Class XII) is completed from Foreign Board or from a Board that is not registered in India.

12. Student Visa with Valid passport for foreign students or Valid OCI Card for OCI students.
13. Two (2) recent passport size photographs. (Not older than 3 months)
14. EWS Certificate for current Financial Year (**Compulsory for candidates who applied and provisionally selected as EWS candidate, [Click Here for Govt. Notification](#)**)
- 15. Document related to Academic Bank of Credit (ABC) ID (if available)**
16. Anti-Ragging Affidavits / Undertaking ([Click Here for the Procedure](#))

One of the Parents of the candidate must be present during the admission for completion of the admission procedure.

COURSE TO COURSE TRANSFER:

Student who is already admitted to a course in St. Xavier's University, Kolkata and he/she is selected for another course in the University and wants to take admission for the new course may contact the Office of the Registrar for transferring from one course to another. However, transfer will be allowed only if the candidate is selected for the course and the application must be made before 02.07.2025. No request will be granted after 02.07.2025.

INFORMATION RELATED TO “ADDITIONAL LANGUAGE PROFICIENCY COURSE” (OPTIONAL):

The University is also offering “Additional Language Proficiency Courses” in “Spanish” and “French”.

The admission will be on “first come first served basis”.

The details will be available on the University Website. Link: <https://sxuk.edu.in/alpc>

Scholarship:

Kindly check scholarship link on the University Website for all available scholarships. The candidates taking admission will be required to pay the fees [**Admission Fee + Fee for Semester I + Security Deposit(refundable)**] before the admission and may apply for the scholarship from 2nd Semester onward.

<https://www.sxuk.edu.in/scholarship.php>

Hostel:

Candidates seeking hostel accommodation may submit the application online. A scanned copy of the form duly signed by the candidate and parent is to be e-mailed at hosteldirector@sxuk.edu.in . Payment of the hostel fees will be accepted only after the confirmation of hostel admission. For details kindly check the website. <https://www.sxuk.edu.in/facilities/sxuk-Hostel.htm>

Bus Service:

The bus service facility is provided by a third-party Transport Service Provider, M/S “URBAN PARIBAHAN SERVICES PRIVATE LIMITED for the students of St. Xavier's University, Kolkata. For any query, candidate may write to operations@cityservicesindia.com or contact Mr. Bhuban Some @9147159726 or Mr. Shyamal Dutta @ 9123786980 of M/S “URBAN PARIBAHAN SERVICES PRIVATE LIMITED”. Please note, St. Xavier's University, Kolkata is not involved for any route or payments related matters and also, not liable for any other bus related issue.

Date and Time of course inauguration and commencement of orientation programme: 14.07.2025, 12:00 NOON

Date for Commencement of Classes: Immediately after the Course Inauguration.

Please check our website regularly for updates.